

Minutes of Joint Loss Management Committee Meeting (JLMC) of 1-4-2018

On January 4th, 2018 our meeting of the JLMC was held in the Marston School Building in attendance were,

Tom Sutton, Steve Foster, Deb Dupuis, Tammy Fauteux, Candy Richard, Julie King, Marion Moore, Bryan Lamirande.

The meeting was called to order at 1:03 PM

The November 2nd, minutes were reviewed.
Marion Moore motioned and Deb Dupuis seconded.

Unanimous board approval.

No members in attendance from other city departments.

Marion Moore passed around announcement for delayed arrival of staff, reviewed, re written and approved.

Talked at length about plowing and parking safety.

Reviewed Slips, Trips and Falls Safety Tips Sheet.

NO Accident Reports

Making a change to the manual JLMC

Reporting Process: Injury Accident/Incident Review Process

Process of what to do when you get hurt on the job. Report of injury. A claim needs to be submitted to the Dept. of Labor within 5 days of the report being submitted to the district.

Change the name Supervisor to Administrator / Director.

Change certain wordings to effect positive change.

Formal recommendation for all permanent employees at SAU3 to have district email addresses. Emphasis on bus drivers.

SAU3 desktop/laptop to bus garage.

Motion made by Marion Moore and Candy Richard seconded.

Unanimous board approval

Next meeting: PRIME³ Accident Incentives:

The next meeting of the JLMC is scheduled for Thursday, March 8th, 2018 in the Marston Building at 1 PM.

Adjourn

Marion Moore made a motion, Tammy Fauteux seconded. All in favor.

The meeting adjourned at 1:46PM

Recording Secretary/Chair   Approved: _____

