

PRESS RELEASE - August 2022

Berlin Elementary School Grades Kindergarten through Five

We are excited to welcome you to Berlin Elementary School! BES will open for the 2022 - 2023 school year on Tuesday, September 6, 2022.

On Thursday, September 1st from 12:30 pm - 1:30 pm, the Berlin Elementary School faculty and administration will host a "Meet the Teacher" for all Berlin Elementary School students (Grades K-5). This hour is designed for students and parents. Our main entrance on this day is Doors C & D in the courtyard (for grades K-2) and door G on State St (for grades 3-5). Class lists will be posted on the entry doors and listed in the main offices.

We are excited to share that BES will have one entry and dismissal time for all K-5 students. Our school day will be from 8:30 am - 2:45 pm.

Upon arrival to school on September 6th (and thereafter), all students should assemble in the Willard St. courtyard and playground. Please review these expectations:

- Grades K-2 will gather in the playground area (including the basketball court).
- Grades 3-5 will gather in the courtyard area.
- Students having breakfast will go to the cafeteria. Please ensure that students arrive in time to allow for breakfast and not be late for entry. We have scheduled bus arrivals to work with this. After breakfast, students will exit to the courtyard or playground (depending on grade level).
- Non-bussers should try to arrive between 8:15 and 8:30.
- **Please note that playground supervision starts at 8:00 am. For their safety, students may not be here before supervision begins for their grade level.**

To aid in effective supervision of the playground during arrival time, family members are welcome to wait behind the fence and barricade area, **not on the playground, please**. When the bell rings, K-2 students will line up by classroom. Grades 3&4 will enter door J and Grade 5 will enter door D. Teachers will be there to meet them on Day 1.

In the event of rain, students will wait for the bell in the cafeteria (grades K&1), gym (grade 2), and auditorium (grades 3-5). Staff members will be at the entrance doors guiding the way. Family members are welcome to say their goodbyes at the fence/dividers in the courtyard.

The **breakfast and hot lunch** program will begin on the first day of school. Prices for 2022 – 2023 are:

- Breakfast \$1.80/day reduced breakfast= free
- Lunch \$2.80/day reduced lunch = \$0.40
- Milk \$0.50

Checks should be made payable to "BES Cafeteria."

Free and Reduced Lunch application forms will be sent home with students on the first day of school. We ask that ALL families fill out this form (once per family).

School Safe Zone: We will continue the “locked door” policy for the safety of our children and the faculty. The main entry for visitors to BES is in Door C for K-2 and Door G on State St. for 3-5. Access for those needing the elevator is in the courtyard Door D or High St Door E. Access will be granted through a buzzer and intercom stating your reason for entry. All visitors are required to sign in at the principal’s office and receive a VISITORS PASS. Once again, we thank you for your cooperation as we continue this safety measure.

Bus passes: Students eligible for free bus passes might be able to pick them up during “Meet the Teacher Hour” on September 1st from 12:30 – 1:30. Students who live less than 0.6 miles from school will be able to purchase bus passes after school begins.

It is recommended that all students have a backpack daily, and sneakers for Physical Education. Please note that flip-flops are not safe for playground use or in stairways.

Students will receive some **forms and paperwork** on the first day of school which includes a Free/Reduced Lunch application, attendance communication notepad, school calendar, etc. The majority of information collecting forms are in our PowerSchool online student management system. **Please be sure all forms and applications are completed and/or returned no later than Friday, September 9th.**

The Berlin School District SAU#3 has welcomed the After School Program to join their team! We will be opening the Berlin Elementary After School Program on Monday, September 12th. The program will run Monday through Friday from 2:45 pm to 5:45 pm. Transportation home is included if a student qualifies for the school day bus. The program is designed to work closely with classroom teachers and will supplement the curriculum and provide students with creative ways to build their learning skills. The program will include a snack, light dinner, homework help, as well as enrichment and outdoor activities. There are NO fees. Registration Forms are available on the school website, offices, and via email per request after August 22. We are also in the process of re-opening the Berlin Middle School Program (grades 6-8) and hope to do this on Monday, September 12th as well. We may be reached at (603) 752-6500 extension 1178.

Berlin Elementary School is accepting registrations for new students. Please begin by registering your child online at www.sau3.org. On this site, go to “Parents”, then “New Student Registration”. Once you complete that for your child, we will be alerted, take next steps, and then you will receive an email with further instructions. Our office is open 7:30 am – 3:30 pm daily for questions. Please call 752-5328 with any questions.