

BERLIN ELEMENTARY SCHOOL KINDERGARTEN REGISTRATION FOR THE 2022-2023 SCHOOL YEAR



If your child will be 5 years old on or before September 30, 2022, he or she is eligible for Kindergarten.

Kindergarten Registration:

Berlin Public Schools uses an online registration process. In this program, you will also be able to complete all necessary school forms.

This portal is open to incoming Kindergarteners beginning **May 1, 2022**.

To register your child for Kindergarten:

1. Online, please go to www.sau3.org.
2. Hover over "Parents" and choose "New Student Registration". This will take you to the PowerSchool Enrollment Express Portal.
3. Fill in the required information and select grade K as your grade level, your school preference as Berlin Elementary School, and the enrollment year as 22-23.
4. Then click "Apply to School".
5. You will then receive an email confirmation that you have applied. From there a member of our office staff and/or Administration will then approve your application. Upon our approval, you will receive an email with a link back into the program. This email will also include your user name and password to go back into the system to complete all registration documentation.
6. As you go through these forms, you will see options to upload a copy of the birth certificate, immunization records, and recent physical documentation. PLEASE NOTE: Originals of these documents will also need to be provided to office staff prior to re-entry to the building.
7. After you begin this process, you may call the main office to schedule an appointment for your child's kindergarten screening. 603-752-5328 between the hours of 8:00 am and 3:30pm

Kindergarten Screening:

Thursday, May 26th and Friday, May 27, 2022

Where: Berlin Elementary School

Please use Door C

- ★ Parents MUST bring: birth certificate, immunization record, physical (dated on or after September 1, 2021)
- ★ Children must attend the screening which should last about 30-40 minutes.